# SAINT CATHERINE'S CHURCH (C.O.R.E.)

**Annual Report** 

Year Ended 31 December 2023

## Contents

	Page
Trustees and other information	2
Trustees' report	3 - 6
Trustees' responsibility statement	7
Independent auditor's report	8 - 9
Income and expenditure account	10
Balance sheet	11
Reconciliation of Trust funds	12
Notes to the financial statements	13 - 15

# Trustees and other information

Trustees	Andrew McNeile (Chairman) David Ebbs Liswa Busakwe John Lyons Declan Slattery Adrieene Stack Stephen Thomas Aisling Kelly
Trustee consultant	Olive Ryan
Pastor	Rev Eoghan Heaslip
Treasurer	John McNicholas
Administrator Charity number	Sharon Ross 20015251
Charity humber	20013231
Address	Saint Catherine's Church Thomas Street Dublin 8
Auditors	Lewis & Co. Chartered Accountants and Statutory Auditors 8 Priory Office Park Stillorgan Road Blackrock Co. Dublin
Bankers	Bank of Ireland 33-34 Arran Quay Smithfield Dublin 7

# Trustees' report Year Ended 31 December 2023

The Trustees are delighted to present their report together with the audited financial statements for the year ended 31 December 2023 to our membership, staff, the Archdiocese and all those who have an interest in the ministry of St Catherine's Church.

### **Results for the Year**

The trustees are pleased with the results for the year.

	€
The combined income for the year amounted to	507,681
The expenditure, excluding depreciation was	(528,330)
Leaving a deficit for the year before depreciation of	(20,649)
Deduct depreciation	(16,823)
Resulting in a deficit for the year of	(37,472)

We are delighted to see a small increase in our giving and consequently the Trustees decided to increase staff hours together with modest pay increases at an incremental cost of just under  $\notin$ 20,000. We continue to expand our ministry offerings and more details are given below in this report. There was a deficit of  $\notin$ 37,472 after providing for depreciation of  $\notin$ 16,823. We were able to do this as we have strong cash reserves of which  $\notin$ 69,362 are designated (see note 7). The Trustees would like to be able to retain cash reserves of about  $\notin$ 100,000 annually as per charity guidelines.

We wish to give thanks to the members for their generous support of the ministry of the church. Special thanks to our Treasurer John Mc Nicholas and his team for their tireless work

#### Who are we?

St Catherine's Church was formed by a trust deed in October 1997. It is a trustee church and is based in Thomas Street in Dublin 2. The church is a member of the Anglican diocese of Dublin and Glendalough. When the trust was established, it was called City Outreach Through Renewal and Evangelism (or CORE for short). Today we are called Saint Catherine's Church. The church operates within the terms of the Constitution of the Church of Ireland.

Our primary vision is to spread the Gospel of Christ to successive generations by expressing the love and power of God the Father as we experience His healing and are equipped and trained for the work of the Kingdom in the power of the Holy Spirit.

We are managed by a staff team lead by the Reverend Eoghan Heaslip and are overseen by a board of Trustees which are elected by the members.

# Trustees' report Year Ended 31 December 2023

#### **Trustees & Governance**

The trustees have continued to work on preparing the church to separately register as a charity at The Charity Regulators request. This has proved to be a much longer process than initially planned - throughout it all the trustees have been working closely with the responsible people in the central administration of the Church of Ireland who are in turn in direct communication with the Charity Regulatory Authority (CRA).

Compliance, Governance and Financial Planning make up a large part of the trustees work to ensure that the church is being run with care for all its members and stakeholders.

Regular meetings are held throughout the year and these focus not only on the compliance, governance and financial controls that are vital - but also to receive reports from Eoghan and the staff team on what is happening throughout the church and to make sure the staff team are well resourced. The trustees continue to work on several projects to improve and upgrade the facilities of the church.

Our Annual General Meeting will be held on 22 April when the reports from the main ministries of the church and finances will be presented.

The current trustees are listed on page 2. We continue to be grateful to the skill and dedication each of the trustees bring to the board. This year we have two vacancies for election at the AGM. In addition, Steve Thomas and John Lyons retire by rotation and being eligible are up for re-election. Trustees serve for a 5 year term. Olive Ryan acts as a consultant to the board. We shall miss the drive and enthusiasm of Xoliswa Busakwe who has stood down from the board for personal reasons and greatly appreciate her service.

A key part of the work of the trustees concerns the Safeguarding of our young people and vulnerable adults. Our SGT is led by Andrew Smith and Lynne Kennedy, who keep a watchful eye to ensure our volunteers are Garda vetted and properly trained for the work they do. This is vital and important work and we are very grateful to them for all that they do.

For all the staff we are incredibly grateful and thankful. We are also thankful for the role our volunteers who have served so willingly and with high levels of skill and dedication. No church could possibly run without such an army of willing volunteers.

#### Staff and Leadership

This is a brief overview of the staff and leadership of the church and their areas of responsibility - but a much closer sense of what has been happening in each of these areas and how God has been at work will be provided by each of the leadership and staff members in their own reports and by some presentations by the team at the AGM.

We are so thankful to each member of staff, and especially to our lead pastor Eoghan Heaslip. Eoghan is an ordained priest in the Church of Ireland. Under Eoghan's leadership the staff team have expanded their roles and variety of ministry in the church. It is hard to express in a few words - but we want to acknowledge our gratitude for the way in which Eoghan leads out of his own close walk with God. This in turn flows into every aspect of his ministry; preaching, teaching, worship, pastoral care (many will be able to testify to this) - all of his leadership of the church and the community. This means a focus on growth in depth and not just in width. For all of this we are very grateful and not just to him but to Becky and the family as they support him in this role.

# Trustees' report Year Ended 31 December 2023

Eoghan will be taking a sabbatical later this year and the trustees are keen that the church would support him both in prayer and financially as he prepares for the next stage of the journey that God will lead us on.

Louise Jones, Assistant Pastor, is responsible for developing the worship culture, women's ministry, Sunday gatherings and pastoral care. She works closely with Eoghan helping to lead and teach on Sundays, mentoring gathering leaders and supporting the staff team. Louise and Sharon have made significant strides in increasing our community focus and have organised special events to date, including an audience beyond our membership with a particular focus on the local community.

Sharon Ross, in her role as Executive Pastor, manages and oversees and leads the operational functions of the church. As the church continues to grow, so has her level of responsibility. She is overseeing the financial administration, the buildings, the hospitality teams and many other administrative aspects of the church. As Executive Pastor, Sharon leads the welcome and connect team who integrate people into the life of the church. She has organised number of welcome meals for newcomers to the church.

Sharon has worked with our Hospitality Pastor, Freda Wolfe, together they have organised lunches for the whole church. Such lunches give us all an opportunity to talk to one another in a relaxed atmosphere. Special appreciation is due to Freda for envisioning and developing our hospitality team and we wish her well as she leaves Dublin to move back to her roots in Co Cork. We are grateful to Chrissy Geiger who has taken on the oversight of refreshments in the church.

Shane Maguire is also an Assistant Pastor with responsibility for Youth and Media. He has continued to lead our youth with enthusiasm and organised a visit to Summer Madness as well as a city-wide Youth Weekend in the church. Shane has also been involved in visiting some local schools where he has introduced a leadership programme. We are in the process of renewing our sound system and this should be operational soon. Shane has continued to lead our digital and media services

We are very excited by the recent announcement and look forward to supporting Shane in this new venture.

Taylor Mehl is our Children's and Family Pastor. She leads a team of helpers as they host children's meetings during services and the numbers have steadily grown. In addition to helping lead worship in the church, her role has been expanded into leading meetings for young adults. There has been continued growth and development in both these fields under her accomplished leadership and we have received very encouraging reports throughout the year and look forward to her update at the AGM. She also continues to lead Mainly Music for mums and tots.

Alex McMullin, our caretaker, has continued to use his skills to make improvements around the church. He has completed significant repairs to the building and is a wonderful asset to the church Building Team. Special mention should also be made of Thomas Lindsay who serves the building team in so many ways.

### General

The accounts and reports were approved and signed by the Trustees on 17 April 2024. Further details of the church and its activities may be found in the reports to be presented at the AGM to be held on Monday 22 April 2024 at 7.30pm which will be held in person and on zoom.

# Trustees' report Year Ended 31 December 2023

### **The Auditors**

The auditors, Lewis & Co, (Chartered Accountants) have indicated their willingness to continue in office.

### **Statement on Relevant Audit Information**

So far as each of the persons who are trustees at the time this report is approved are aware, there is no relevant audit information of which the statutory auditors are unaware. The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and they have established that the statutory auditors are aware of that information.

On behalf of the trustees

Andrew McNeile Trustee David Ebbs Trustee

# Trustees' Responsibility Statement Year Ended 31 December 2023

The Trustees prepare financial statements for each financial year. The Trustees have elected to prepare the financial statements in accordance with the FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard, issued by the Financial Reporting Council. The Trustees approve the financial statements after they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the Trust as at the financial year end date and of the surplus or deficit of the Trust for that financial year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- make judgements and estimates that are reasonable and prudent;

- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in business.

The Trustees are responsible for ensuring that the Trust keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the Trust, enable at any time the assets, liabilities, financial position and surplus or deficit of the Trust to be determined with reasonable accuracy, enable them to ensure that the financial statements and Trustees' report comply with applicable laws and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Trust's website. Legislation in Ireland governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

On behalf of the board

Andrew McNeile Trustee David Ebbs **Trustee** 

### Independent auditor's report to the trustees of Saint Catherine's Church

### **Report on the audit of the financial statements**

### Opinion

We have audited the financial statements of Saint Catherine's Church ("the Trust") for the year ended which comprise the Income and Expenditure Account, the Balance Sheet and related notes to the financial statements, including the summary of significant accounting policies set out in Note 1. The financial reporting framework that has been applied in their preparation is Irish Law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the trust as at 31 December 2023 and of its deficit for the year then ended;

- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (Ireland) ISAs (Ireland) and applicable law. Our responsibilities under those standards are further described below (in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report). We are independent of the church in accordance with the ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and the Provisions Available for Audits of Small Entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the church's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### **Respective responsibilities**

### Responsibilities of the Trustees for the financial statements

As explained more fully in the Trustees' Responsibilities Statement, the trustees are responsible for the preparation of the financial statements in accordance with the applicable financial reporting framework and for being satisfied that they give a true and fair view, and for such internal controls as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the trust's ability to continue as a going concern, disclosing, as applicable, matters related to the going concern and using the going concern basis of accounting unless management either intends to dissolve the trust or to cease its operation, or has no realistic alternative but to do so.

### Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is of a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the IAASA's website at: www.iaasa.ie/getmedia/b2389013-1cf6-458b-9b8f-a98202dc9c3a/Description of auditors responsibilities for audit.pdf. The description forms part of our Auditor's Report.

#### The purpose of our audit work and to whom we owe our responsibilities

Our report is made solely to the trustees, as a body. Our audit work has been undertaken so that we might state to the trustees those matters which we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

Keith Talbot for and on behalf of Lewis & Co Chartered Accountants and Statutory Audit Firm 8 Priory Office Park Stillorgan Road Blackrock Co. Dublin

# Income and Expenditure Account Year Ended 31 December 2023

	Continuing operations	
	2023	2022
	€	€
Incoming resources		
Regular offerings	376,736	361,507
Other income	130,945	111,496
Total incoming resources	507,681	473,003
Charitable expenditure		
Cost of activities in furtherance of		
the charity's objects:		
Ministry	(81,752)	(66,676)
Tithing	(40,327)	(47,506)
Church maintenance	(104,433)	(78,183)
Staff costs	(300,004)	(271,410)
Office and administration	(18,637)	(17,168)
Total charitable expenditure	(545,153)	(480,943)
Surplus/ (deficit) for period	(37,472)	(7,940)

There were no recognised gains or losses other than the surplus or deficit for the above two financial periods.

The financial statements were approved by the trustees on and signed on its behalf by

Andrew McNeile Trustee David Ebbs Trustee

The notes on pages 13 to 15 form an integral part of these financial statements.

# Balance sheet as at 31 December 2023

		2	023	2	022
	Notes	€	€	€	€
Fixed assets					
Tangible assets	4		1,012,131		1,026,155
Current assets					
Debtors : amounts falling due with within one year	5	3,413		-	
Cash at bank and in hand		162,884		189,148	
		166,297		189,148	
Creditors: amounts falling					
due within one year	6	(63,637)		(63,040)	
Net current assets			102,660		126,108
Net assets			1,114,791		1,152,263
Trust funds					
Income and expenditure account	7		1,045,429		1,082,901
Special reserves	7		69,362		69,362
			1,114,791		1,152,263

The financial statements were approved by the trustees on and signed on its behalf by

Andrew McNeile Trustee David Ebbs Trustee

The notes on pages 13 to 15 form an integral part of these financial statements.

# Reconciliation of Trust Funds Year Ended 31 December 2023

	Income and Expenditure Account	L	Fotal Funds
	€	€	€
At 1 January 2022	1,097,706	62,497	1,160,203
Surplus/(deficit) for the year	(7,940)	-	(7,940)
Transfer of building donations to Special reserve: Other	(6,865)	6,865	-
At 31 December 2022	1,082,901	69,362	1,152,263
Surplus/(deficit) for the year	(37,472)	-	(37,472)
Transfer of Special reserve: Building			-
At 31 December 2023	1,045,429	69,362	1,114,791

# Notes to the financial statements Year Ended 31 December 2023

# **1.** Accounting policies

### **1.1. General information**

Saint Catherine's Church is a church in the Republic of Ireland. The financial statements have been presented in Euro ( $\bigcirc$ ) which is also the functional currency of the church.

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the Trust's financial statements.

### **1.2.** Statement of compliance

The financial statements of the Trust for the year ended 31 December 2023 have been prepared in accordance with the provisions of FRS 102 Section 1A (Small Entities).

### **Basis of preparation**

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The financial reporting framework that has been applied in their preparation is the FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" Section 1A, issued by the Financial Reporting Council and promulgated by the Institute of Chartered Accountants in Ireland.

### **1.3.** Incoming resources

Voluntary income comprises donations and gifts and is included in full in the income and expenditure account when received. The value of services provided by volunteers has not been included.

### **1.4.** Government grants

Government grant income relates to monies received from Dublin City Council. The income is recognised as expenditure is incurred and any unspent element of this income is deferred.

#### 1.5. Resources expended

Resources expended are recognised in the year in which they are incurred.

Tithing represents a percentage of charitable donations received donated to charitable activities. Management and administration costs include expenses of complying with constitutional and statutory requirements.

#### 1.6. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land	-	Not depreciated
Buildings	-	Straight line over 100 years
Office fixtures, fittings and equipment	-	Straight line over 10 years
Church furniture and fittings	-	Straight line over 5 years

Heritage assets for which a value can be attributed is recognised as a separate asset on the financial statements. Heritage assets for which a value cannot be ascertained are described in the notes to the financial statements.

# Notes to the financial statements Year Ended 31 December 2023

#### 1.7. Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and in hand, demand deposits with banks and other short term highly liquid investments with original maturities of three months or less and bank overdrafts. In the balance sheet bank overdrafts are shown within Creditors.

### **1.8.** Trade and other debtors

Trade and other debtors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest method less impairment losses for bad and doubtful debts except where the effect of discounting would be immaterial. In such cases the receivables are stated at cost less impairment losses for bad and doubtful debts.

### 1.9. Leasing

Rentals payable under operating leases are charged to the income statement as they are incurred.

### 1.10. Trade and other creditors

Trade and other creditors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest rate method, unless the effect of discounting would be immaterial, in which case they are stated at cost.

### 2 Provisions Available for Audits of Small Entities

In common with many other businesses of our size and nature, we use our auditors to assist with the preparation of the financial statements.

3.	Employees	2023	2022
	Number of employees		
	Average number of employees during the year	5	5

# Notes to the financial statements Year Ended 31 December 2023

4.	Tangible fixed assets	Land and buildings freehold	Fixtures, fittings and equipment	Church furniture and fittings	Total
	Cost	€	€	€	€
	At 1 January 2023	1,291,556	90,883	186,555	1,568,994
	Additions	-	799	2,000	2,799
	At 31 December 2023	1,291,556	91,682	188,555	1,571,793
	Depreciation				
	At 1 January 2023	290,691	65,593	186,555	542,839
	Charge for the year	12,916	3,507	400	16,823
	At 31 December 2023	303,607	69,100	186,955	559,662
	Net book values				
	At 1 January 2023	1,000,865	25,290		1,026,155
	At 31 December 2023	987,949	22,582	1,600	1,012,131

The Trust acquired a Church building on Thomas Street, Dublin 2 at a nominal value from the Dublin City Council. The Trustees regard this asset as a heritage asset. An accurate monetary value cannot be attributed to this asset because of its historic and cultural significance. No value is recognised in the financial statements. The value for buildings above is the cost of refurbishments.

5.	Debtors	2023	2022
		€	€
	Other debtors	243	-
	Prepayments and accrued income	3,170	-
		3,413	
6.	Creditors: amounts falling due		
	within one year	2023	2022
		€	€
	Other taxes and social security costs	3,929	4,100
	Other creditors	1,795	1,650
	Accruals and deferred income	57,913	57,290
		63,637	63,040

#### 7. Trust funds

Special reserve: Buildings represents funds that were raised and applied for refurbishment of St Catherine's Church building. Special reserve: Other represents funds raised to provide a rectory  $\notin$ 300 (2022:  $\notin$ 300), and funds set aside for designated purposes of  $\notin$ 69,062 (2022:  $\notin$ 69,062).

### SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS NOT COVERED BY THE REPORT OF THE AUDITORS THE FOLLOWING PAGES DO NOT FORM PART OF THE AUDITED FINANCIAL STATEMENTS

# **Charitable Income**

1.	Regular offerings	2023	2022
		€	€
	Sunday cash	13,602	8,163
	Envelope scheme	15,236	14,174
	Standing orders	208,261	184,169
	Tax rebate for previous calendar year	112,086	120,536
	Building fund donations	-	6,865
	Missionary sponsorship	27,551	27,600
		376,736	361,507
2.	Other income	2023	2022
		€	€
	Gift days	69,138	66,840
	Gifts received - specified	-	21,506
	Restricted income - youth	4,203	-
	Restricted income - other	15,023	-
	Rent received	31,305	23,150
	Restricted grants - building	11,276	-
		130,945	111,496

# Charitable expenditure

3.	Ministry	2023	2022
		€	€
	Internal ministry :		
	Church events and hospitality	9,694	6,806
	Children and families ministry	3,350	4,576
	Pastoral ministry	7,991	4,171
	Youth ministry	5,790	13,263
	Missionary sponsorship	28,109	27,600
	Restricted expenditure - youth	4,879	-
	Restricted expenditure - other	14,093	-
	Media - AV and IT	7,043	7,228
	External ministry :		
	Outreach ministry	803	3,032
		81,752	66,676

4.	Tithes and other gifts	2023 €	2022
	Tithings	ŧ	€
	Generosity Fund	9,704	11,144
	General Tithes	30,623	36,362
		40,327	47,506
5.	Church maintenance	2023	2022
		€	€
	Heating and electricity	23,652	21,694
	Insurance	10,742	11,206
	Fire, safety and security	6,376	5,108
	Cleaning, waste and water	21,096	16,986
	Repairs and maintenance	10,455	6,423
	Restricted expenditure - grants building	15,689	-
	Depreciation on office fixtures and fittings	3,507	3,850
	Depreciation on freehold property	12,916	12,916
		104,433	78,183
6.	Staff costs	2023	2022
		€	€
	Staff salaries	173,556	153,609
	Rectory expenses	4,320	4,316
	Staff costs other	5,380	1,800
	Diocesan stipend	83,052	77,989
	Rectory rent	33,696	33,696
		300,004	271,410
7.	Office and administration	2023	2022
/•	Once and administration	€	€
	Printing and office supplies	5,615	3,178
	Telephone and internet	3,025	3,727
	Consultancy fees	150	
	Bookkeeping fees	3,735	4,316
	Audit fees	4,341	4,510
	Bank charges	1,371	1,384
	Depreciation on church FF & equipment	400	6
	- • •	18,637	17,168